

GUIDELINES FOR REGISTERING FOR A COUNCIL PROGRAM

➤ **How do I register for a Council program?**

Registration for a program begins as soon as information about the program is received. A Troop/Group and/or an Individual may register for a program using the appropriate registration form found in the "Forms" section of the Green Guide. (Make copies of these forms.)

*** PROGRAM REGISTRATIONS WILL NOT BE TAKEN OVER THE PHONE. ***

➤ **What are the fees for the Council programs?**

The fees for each program are listed under each program description. If a fee is required, enclose a check or money order made payable to the Girls Scouts of NOARK Council with the completed (front and back) registration form. If using a credit card, the registration form (front and back) may be faxed to the Program/Service Center in Fayetteville. The fax number is 479-695-1824.

➤ **When and Where do I send registrations?**

Registrations may be:

- Faxed before or by the deadline 479-695-1824 if paying by credit card.

Payment by check may be:

- Mailed before the registration deadline.
- Mailed postmarked by the deadline.
- Submitted in person by the deadline to the following location:

Girl Scouts of NOARK Council
2080 East Joyce Blvd.
Fayetteville, AR 72703

➤ **When will a Council program be closed for registrations?**

Registration deadlines are listed under each program. A program will be closed when:

- The deadline is reached.
- Or before the deadline if the maximum number of participants has been reached.

➤ **What if a non-Girl Scout friend wants to attend a program?**

A non-Girl Scout may attend any program that is for her age level as stated in the program guidelines. She will pay a \$10.00 one-time GSUSA registration fee in addition to any program fees. If the girl cancels, the \$10.00 Girl Scout registration fee is non-refundable.

➤ **How do I know if we have been registered for a Council program?**

A confirmation letter will be mailed after the registration deadline stating the exact status of your registration (registered, full, etc.). If you would like to verify your registration has been received, you may call the Program/Service Center in Fayetteville and ask for the registrar or email loraj_noarkgsc@hotmail.com.

➤ **How many adults are required to attend a program?**

An adult must accompany a Juliette Brownie or Juliette Junior to a Council Program. All adults attending must register. *Adults are responsible for the girls they accompany at all times.*

Adults are required to stay for the entire program.

➤ **What is a tag-a-long?**

A tag-a-long is:

- A boy
- A non-registered girl
- A *registered* Girl Scout that is younger or older than the designated age level for a program.

➤ **What if my Brownie daughter wants to attend her sister's Junior program?**

This Girl Scout is considered a tag-a-long for this Junior program. Activities are designed for the age level specified in the program section.

➤ **Tag-a-longs are not allowed at Council programs because:**

- Programs are age specific.
- Tag-a-longs many times disrupt the program.
- It is a safety issue.
- It is inconsiderate for the Girl Scouts that are attending the program if disruptions occur.

➤ **My Juliette can't attend a program that she is registered for. ...
What do I do now?**

Prior to the registration deadline contact the council registrar in order to receive a full refund. Refunds will not be issued for after the deadline.

➤ **What if my Juliette has to leave the program early.**

If a participant leaves an event early, no refund will be given. Try-its or badges will not be given to that participant unless they were earned prior to their leaving the event.

➤ **I'm not sure all the girls that I registered for the program will come that day?**

➤ **They are predicting bad weather on the day of the program?**

If major roads are snow covered or icy at the location of a scheduled event, then NOARK events are cancelled and if at all possible will be rescheduled for a later date. Please call the Program/Training hotline after 6:00a.m. the morning of the scheduled program event for information regarding the status of the program. The number is 479-695-1845.